

LYNDON CITY COUNCIL  
REGULAR MEETING MINUTES OF  
April 1, 2019

The Lyndon City Council met in regular session on Monday, April 1, 2019, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Council President Schmitt called the meeting to order.

- a) ROLL CALL: City Clerk called roll of the City Council. Council President Schmitt and members Bill Patterson, Doug Harty, Katie Shepard, and Kevin Heit present. Mayor Steve Morrison absent with notification.

City Staff present: Pat Walsh, City Attorney; Julie Stutzman, City Clerk; Darrel Manning, Chief of Police; and Scott Culley; Public Works.

Others Present: Michael Massey, Lyndon Rec Director and Tammy Schlingmann, Osage Herald Chronicle.

2. APPROVAL OF MINUTES OF PREVIOUS MEETING:

- a) Shepard made the motion to approve the regular meeting minutes of March 18, 2019 as written. Harty seconded, motion carried.

3. CONSENT AGENDA:

- a) Approval of Bills: Patterson made the motion to approve the bills as set forth. Shepard seconded; motion carried.

4. PUBLIC COMMENTS: None.

5. CORRESPONDENCE TO COUNCIL: None.

6. UNFINISHED BUSINESS:

- a) ORDINANCE NO. 831 - REGULATING SALES OF CEREAL MALT BEVERAGES AND BEER: The City Attorney presented the ordinance again for approval and asked Council if there were any questions, which there were not. Patterson made the motion to approve and authorize the Mayor to sign Ordinance No. 831. Heit seconded, motion carried.
- b) KDEM GRANT PROGRAM - COMMUNITY CENTER: The City Clerk reported that she had gotten a response back from Charles McGonigle from the Kansas Department of Emergency Management and the community center does qualify for the buyout program. After brief discussion, it was consensus of the council to proceed with gathering information on the program.

- c) OSAGE COUNTY GUIDE ADVERTISEMENT: Patterson provided the final proof for the city's advertisement in the Osage County Guide designed by Jace Brecheisen. The City Clerk stated that she and Patterson reviewed the article and provided changes to the paper. After brief discussion, it was consensus of the council to proceed with the advertisement.

7. NEW BUSINESS:

- a) JONES PARK SOFTBALL/BASEBALL FIELDS: Lyndon Rec Director Michael Massey spoke with the council in regards to issues with the outside fence on the softball field and who was responsible for the repair. The Maintenance Supervisor stated he has looked at the fence and has a plan for repair which was provided to Council and Mr. Massey and if approved would proceed with fixing that section of fence. Lengthy discussion continued in regards to the fence repair, field lighting and the need once the new superintendent is hired to again begin work on updating and approving a new Jones Park Use Agreement between the City, USD 421 and Lyndon Rec Commission.

Massey stated they are in the process of re-siding the press boxes at both the softball and baseball fields at Jones Park and is awaiting bids.

- b) ARBOR DAY OBSERVATION PROCLAMATION: Shepard made the motion to authorize the Mayor to sign the annual Arbor Day Proclamation declaring the month of April and Saturday, April 20, 2019 as Arbor Day Observance. Heit seconded, motion carried.
- c) FAIR HOUSING MONTH PROCLAMATION: Patterson made the motion to authorize the Mayor to sign the Fair Housing Proclamation celebrating 51 years of Fair Housing. Harty seconded, motion carried.
- d) SEWER ABATEMENT REQUEST: Council received a copy of a sewer abatement request for Ron and Dana Pinkston who had an extensive water leak in the month of February. Heit made the motion to approve the sewer abatement in the amount of \$126.39. Shepard seconded; motion carried.

8. STAFF REPORTS:

- a) POLICE: Council received the Officer's Activity report for March 15 through March 30, 2019 and briefly discussed.
- b) PLANNING AND ZONING: The City Clerk stated the commission met in regular scheduled meeting this evening and discussed three permits and two issues. There is a resident who is building a garage on East 5th Street that will require a special use permit. The public hearing has been scheduled for May 6, 2019 at 5:45 and will also be on the council agenda for that night for approval by the governing body.



The commission has plans to work on updating the comprehensive plan and some of the articles in the zoning regulations.

Patterson asked if the fence permit for the new restaurant in town was approved and the it was due to it being considered a guard rail on the patio instead of a fence.

- c) PUBLIC WORKS: Council received a copy of the Maintenance Activity report.

Patterson noted there has been a significant amount of utility locates due to the project and the Maintenance Supervisor stated he will begin marking locates on 75 Highway for the project which will begin on Monday, April 8.

The Maintenance Supervisor stated he spoke with numerous people at the KRWA conference who recommended the City hold off on painting the water tower until 2020. He stated he also reviewed the previous inspections on the water tower and concurs with their recommendation.

Patterson asked if the potholes on 75 Highway were caused by the sewer main and the Maintenance Supervisor stated he did not believe they are because the main is in the northbound lane and is not close to the areas in question.

Schmitt asked if he had received any quotes back on the roof for the shelter house at City Park. The Maintenance Supervisor stated he has contacted two local and two out of town contractors and has not received any back thus far, however, may have some by the next council meeting.

- d) CITY CLERK: The City Clerk provided Council with a copy of the Clerk's report and fund trial balance ending February 28, 2019.

Noted the KRWA conference was very good, learned a lot and discussed the options of changing from utility deposits to a setup fee, employee handbook update, and off-site storage.

#### 9. COUNCIL/MAYOR COMMENTS AND REPORTS:

Patterson asked the City Clerk to write a thank you note to Jace Brecheisen for working on the city's advertisement for the guide.

Shepard stated she was approached in regards to leasing the lagoon property. Patterson stated he had also been asked. The City Attorney stated it would need to be put up for bid in the fall.

Schmitt thanked the city staff for their continued hard work.

10. EXECUTIVE SESSION: At 8:10 p.m. Patterson made the motion to recess to executive session for non-elected personnel for 15 minutes with the City Attorney and Maintenance Supervisor attending to discuss the full-time maintenance position. Shepard seconded; motion carried. At 8:25 p.m. Council reconvened with Patterson making the motion to offer

the full-time maintenance position to Jesse Lyons with the starting wage of \$15.00 per hour. Shepard seconded; motion carried.

At 8:27 p.m. Shepard made the motion to recess to executive session for five minutes for non-elected personnel with the City Attorney and City Clerk attending to discuss summer hiring. Schmitt seconded; motion carried. At 8:32 p.m. Council reconvened with no binding action taken.

11. ADJOURNMENT: Patterson made the motion to adjourn to Monday, April 15, 2019 for regular meeting. Shepard seconded; motion carried.

Respectfully submitted,

Julie Stutzman, CMC

Julie Stutzman, CMC  
City Clerk

Approved by the governing body on April 1, 2019

Attest:

Julie Stutzman, CMC

Julie Stutzman, CMC  
City Clerk

